

MINUTES
MH&R BOARD OF ERIE AND OTTAWA COUNTIES
— APRIL 19, 2016 —

PRESENT:	Jo-Ann Sanders Darwitt Garrett Betsy Wilber Gerhard Gross Sandi Carpenter	Craig Stahl Connie Kendrick Keith Newton Chris Galvin Charles Murray	Ron Guerra Ron Mraz Tim Betton Nicholas Gerber Anthony Setley
OFFICE STAFF:	Kirk Halliday Vickie Ruffing, Solicitor	Patty Koelsch	Beth Williams
EXCUSED:	Jim VanEerten	Robert Geib	
ABSENT:	Kayleigh Snyder		

THE MHRB MEETING OF APRIL 19TH, 2016, WAS CALLED TO ORDER AT 5:15 P.M. AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, JO-ANN SANDERS, CHAIR, PRESIDING.

Thank you to Firelands for letting us come into your house!

Agenda Item Proposals, Approval of Agenda and Secretary's Report (*Minutes of 03/22/16 meeting*); all approved without objection as stipulated with appropriate time to discuss the Budget.

EXECUTIVE DIRECTOR'S REPORT:

- a) Monitoring report(s), March Board Expense and Revenue reports reviewed by Beth Williams.
Discussion/Questions:
 - What is the amount of cash unencumbered? It was noted that there is approximately 1 million dollars that is unencumbered right now. That amount *includes* the \$500,000 cash safety reserve.
 - Our levy dollars were increased and we have money left over from the FY15 contracts that went unspent. Normally this would not be the case but because of the Medicaid expansion and the ACA more people are being covered.
- b) Research and Feedback: State Update, Information was finally received from the State regarding the Community Plan for FY17 (*hand-out was provided for review*). Copies can also be provided electronically. So noted by the Board Chair to have those documents e-mailed to all board members. Deadline for submission for the Community Plan is June 30th, 2016.
Discussion/Questions:
 - What is the Board's responsibility in the development of the community plan? Dr. Halliday spoke on the Board's willingness to be more involved in the dispersement of funds available that are not already mandated to other service groups. Then having a robust discussion with community input and determine where these funds should be expended. In May and June we can focus on those unencumbered funds. We can carry them over into next year with the idea of planning on the normal process, or we can get a financial report showing how much we can work with and make recommendations.
 - Note of clarification, when it comes time for this Board to approve the budget they want some support on what exactly they are approving and have a clear understanding.
 - Who created the Community Plan, is it specific for Erie and Ottawa Counties? The State sets the rules and the board staff is involved in the development.

- The Finance Committee has asked in preparation for this budget discussion to occur additional information is needed to help the Board facilitate discussion as to what our board prerogatives are. We also need to see what our mandates are. We talked about having a list of contracts available for review. The community plan is simply an input to help with the budgeting process.
 - Dr. Halliday noted that the Community Plan is flexible and can be amended at any time.
 - There are many local Community Plans we can review for discussion and look for any gaps in the system.
 - There are definitive line items that are mandated every year and we should not have to wait until the guidelines are presented to know that information. The percentages might change but the mandates stay the same.
 - Dr. Halliday noted that throughout the year we can lobby at the state for what we want to see in the budget.
- c) Other: Dr. Halliday is working with Sheriff Sigsworth on a competitive criminal justice collaboration grant “Stepping Up Initiative” to help individuals by having their mental health needs more properly met while diverting those individuals from incarceration in the county jail.

UNFINISHED BUSINESS:

- ✓ Finance Committee Update, Mr. Guerra stated that the format for the financial statements continues to be a work in progress.

Budget discussion/questions;

- ✓ Of the approximate 7 million dollars in our budget how much of it is specifically mandated? Dr. Halliday stated that about 75% of the budget fills specific requirements and 25% of our budget is flexible dollars.
 - ✓ The finance committee would like to work on the prerogatives available to us during the next two meetings.
 - ✓ The Board needs to understand what the prerogatives are before the finance committee can address the issue.
 - ✓ Dr. Halliday noted that in general we have the idea that nobody should go without treatment for reasons of paying and making sure that the agencies have the dollars to be able to take care of community behavioral health care needs.
 - ✓ The severely mentally disabled are our main priority and take a large amount of our budget.
 - ✓ With all the drug overdoses occurring and people dying maybe we need to change our board prerogatives a bit.
 - ✓ We cannot change or challenge a prerogative if we do not know what they are.
 - ✓ Our agencies are working hard every day to help these people. Services are being provided. Maybe can we do more?
 - ✓ The Chair encouraged the Board to stay within the reigns of our governance. We are not commissioned to decide who’s going to get a contract or not. The staff does the work and it is then brought back to us to ask questions.
 - ✓ It was asked of Dr. Halliday to give us what is believed to be in the ‘lockbox’ and what dollars are available under board prerogatives we can work with.
- ❖ **The Board is asking the Executive Director to inform the Board as to what were the prerogatives used last year and what the dollar amount of *unencumbered* monies is, and would also like to see what is in the “lockbox”, things that are mandated.**
 - ❖ **It was agreed by Dr. Halliday that this information will be given to this Board by Monday, April 25th.**

MOTIONS REQUIRING ACTION:
APRIL FINANCIALS:

RESOLUTION NO. 04-2016-01: Whereas the attached **April Financial Transaction Report** has been reviewed for appropriateness and compliance with Board Policies; therefore Betsy Wilber resolved the Mental Health and Recovery Board of Erie and Ottawa Counties approve the business contained in the Financial Report; second by Sandi Carpenter. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Mr. Stahl, abstain; Ms. Wilber, yes; and Dr. Sanders, yes; resolution approved.

SEPARATE ITEMS FOR APPROVAL

Item #2 –Approval of **Finalized Dockets** with check numbers from prior month moved by Jo-Ann Sanders, second by Connie Kendrick. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Mr. Stahl, abstain; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

NEW BUSINESS/BOARD CONCERNS/COMMENTS FROM CHAIR:

- Does anyone know about a group home on the city planning agenda? Not know. Mr. Stahl stated he would follow-up on this.
- Mr. Murray was able to visit the Genesis-by-the-Lake facility and noted that he was very impressed by what he saw. A furnished and beautiful place with additional room for expansion. He also shared a personal story with the Board.
- *The Chapel* will be hosting a “heroin awareness” effort this Sunday and they are expecting approximately 600 people in attendance – all our welcome to attend.
- Mr. Betton asked Dr. Halliday if he has received information from Pete Schade concerning the construction of a detox facility. Dr. Halliday noted that the information sent to him thus far is a facilities request to build a detox center with funding being provided through the Ohio Department of Mental Health and Addiction Services.

CQI – CONTINUOUS QUALITY IMPROVEMENT PLANNING:

Dr. Halliday provided a brief summary stating he is very pleased by the kind of information we continue to receive from our agencies and the cutting edge initiatives they are providing.

COMMENTARY:

- ✓ ~~Mr.~~ **Ms.** Mruk welcomed and thanked everyone for coming to their facility and offered a tour of the building after the meeting for anyone who is interested. Firelands provides a full continuum of behavioral mental health services including diagnostic assessment, crisis services, partial hospitalization services as well as drug and alcohol services.
- ✓ Bayshore Counseling Services has expanded services in the jail, added staff to provide additional dual diagnostic groups and intensive full continuum out-patient services as well as providing Vivitrol injections.
- ✓ Sandusky Artisans is a peer driven, peer support, grassroots organization offering numerous programs.
- ✓ Family support is available in ALL of our agencies.

Thank you all so much for everything that you do we are very appreciative! This is the type of information we need to hear.

EXECUTIVE SESSION:

At 6:40 p.m. Dr. Sanders moved to exit the regular board meeting and enter into executive session for the purpose of a. Personnel: Appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee or official, or the investigation of charges or complaints against a public employee or official, second by Mr. Gross. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

At 8:18 p.m. Mr. Guerra moved to exit the executive session and return to the regular board meeting, second by Ms. Wilber. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

- No action taken.

RECORD OF MOTIONS/RESOLUTIONS:

- Resolution 04-2016-01, roll call vote, approved
- Item #2, Finalized Docket, roll call vote, approved
- Motion to exit the regular board meeting and enter into executive session, roll call vote, approved
- Motion to exit executive session and return to the regular board meeting, roll call vote, approved

RECORD OF FOLLOW-UP ACTION REQUEST:

- ✓ E-mail to board members the Community Plan requirements from the State.
- ✓ E-mail to board members budget information request as stated on page 2.

LIST OF ATTACHMENTS:

- ❖ Dr. Halliday provided a hand-out of the community plan guidelines for review from the State.

THE MHRB MEETING OF APRIL 19TH, 2016, WAS ADJOURNED AT 8:22 P.M. WITHOUT OBJECTION BY JO-ANN SANDERS, CHAIR.

Signature