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## Minutes of the August 15, 2017 meeting of the Mental Health and Recovery Board of Erie & Ottawa Counties

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THE MHRB MEETING OF AUGUST 15, 2017, WAS CALLED TO ORDER AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, BETSY WILBER, CHAIR, PRESIDING. BOARD MEMBERS PRESENT; SAM ARTINO, TIM BETTON, CONNIE CORNETT, JOHN FLETCHER, BOB GEIB, RON GUERRA, JULIE HAMMOND, CONNIE KENDRICK, CHARLES MURRAY, KEITH NEWTON, VALERIE PARKER, STEVE POGGIALI, HERMAN ROBINSON, CRAIG STAHL, BETSY WILBER.

LOCATION: FIRELANDS COUNSELING & RECOVERY SERVICES OTTAWA, PORT CLINTON, OH

**OATH OF OFFICE:** Welcome to the Board, Herman Robinson – we look forward to working with you.

**APPROVAL OF MINUTES, SECRETARY’S REPORT:** (*Minutes of July 18, 2017 meeting*); approved as amended, adding Board Members present to the minutes.

**APPROVAL OF AGENDA:** added Executive Session.

**Brenda Cronin, Executive Director’s Report:**

- a) Strategic Planning Process; an outside Facilitator would be beneficial in this process to direct the Board along with observing the Erie and Ottawa Counties needs assessment report. OACBHA does strategic planning and can present information to the Board in September. The Board directed Ms. Cronin to research hiring a professional to assist in the planning process.
- b) The Ohio Department of Mental Health and Addiction Services (OhioMHAS) has issued a Request for Interest to participate in the Recovery Housing Initiative to expand and sustain new and existing recovery housing capacity throughout Ohio. Each Community Behavioral Health Authority may receive a minimum of \$47,058 each fiscal year for two years for a total of \$94,117.
- c) Director Cronin will be looking into available beds in Erie and Ottawa County for individuals in recovery.
- d) The NW Collaborative is made up of numerous county boards. Therefore, an Erie county resident may end up getting treatment in another county. There is a standard agreement if they are a resident of ours we would pay for it. It was agreed to have Ms. Cronin sign the agreement and to keep the Board informed.
- e) Attended the Community in Crisis event at The Chapel.

**TREASURER’S REPORT (MOTIONS REQ. ACTION),** reviewed by Ms. Crescimano.

Item #1 –Approval of monthly Bills to Be Paid in August: **Resolution No. 08-FY2018-01**, *addition of \$3,000 to the Erie County General Health District for FY17 2-1-1 support*. Whereas the attached **August Financial Transaction Report** has been reviewed for appropriateness, and compliance with Board Policies; therefore Mr. Fletcher resolved that the Mental Health and Recovery Board of Erie and Ottawa Counties approve the business contained in the July Financial Transaction Report, Total Amount Approved \$537,827.51; second by Mr. Artino. Roll call vote; Mr. Artino, yes; Mr. Betton, yes; Ms. Cornett, abstain; Mr. Fletcher, yes; Mr. Geib, yes; Mr. Guerra, yes; Ms. Hammond, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Parker, yes; Mr. Poggiali, yes; Rev. Robinson, abstain; Mr. Stahl, abstain; Ms. Wilber, yes; resolution carried.

Status of forensic audit – still doing research on one additional item. There should be no additional cost over the contact amount.

Item #2 –**Then and Now; RESOLUTION No. 08-FY2018-02**, Resolved, that the Board authorize and directs the Erie County Auditor to draw a warrant in the amount of \$18,688.11 payable to Ottawa County Board of DD for the April through June SFY2017 FCF Help Me Grow Subsidy Central Coordination as set forth in Exhibit A. Resolved, that the Board finds and determines that all formal actions concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberations of the Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code; Resolved by Mr. Fletcher, second by Mr. Stahl. Roll call vote; Mr. Artino, yes; Mr. Betton, yes; Ms. Cornett, abstain; Mr. Fletcher, yes; Mr. Geib, yes; Mr. Guerra, yes; Ms. Hammond, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Parker, abstain; Mr. Poggiali, yes; Rev. Robinson, abstain; Mr. Stahl, yes; Ms. Wilber, yes; resolution carried.

Item #3 –Approval of the establishment of **Fund Number 74633**, Opportunities for Ohioans with Disabilities. Moved by Mr. Guerra, second by Mr. Poggiali. All members in favor, motion carried unanimously

Item #4 –Approval of **Amended Appropriations and Revised Revenue (pgs. 10-11)**. Moved by Mr. Guerra, second by Mr. Stahl. Motion carried, 14 yes, 1 abstain.

Item #5 **TABLED** –Authorization for the Executive Director to **enter into the FY18 grant contract with Community Youth Mentoring to provide School Buddies program** for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$11,500**

Item #6 –Approval of **FY17 Contract Addendum for Bayshore Counseling Services** for an **additional \$287,106**. Moved by Mr. Guerra, second by Mr. Poggiali. Motion carried, 14 yes, 1 no.

Additional discussion took place concerning the cost of the drug screens and BCS being off by 25% of their budget. Medicaid payments will be changing to \$16 in January as opposed to the \$60 now being paid. BCS noted they have responded to a community need and did not turn anyone away. Peer supports have also been hired on a previous request. BCS has helped close to 2000 people. Their over usage it not a trend. These are clients who are not eligible for Medicaid. They have never gone over budget in the past. It was noted that the Board will take a closer look at expenditures on all FY18 contracts. Usage reports will also be provided for FY18.

Item #7 –Authorization for the Executive Director to enter into a **FY18 contract with Carla Davis**, for Board Attorney Guardianship matters in the Toledo area in amount **not to exceed \$2,500**. Moved by Mr. Guerra, second by Mr. Newton. Motion carried, 14 yes, 1 abstain.

Additional discussion commenced on the Guardianship issue. Nicholas Smith, Attorney, Smith & Lehrer Co., explained to the Board the process in place to secure the transition of the clients to Catholic Charities and other guardians. Additional time is needed by the present guardians to close their cases and file final billings. Notices have been sent out to Attorneys asking if they would be interested in serving as guardians.

Director Cronin noted there are 3 categories of guardianship services; maintenance of clients, clients who are developmentally delayed and would need additional assistance and clients in crisis level which can require a lot of extra time. This Board will need to decide at some point if they are willing to continue to fund this service. Indigent funds used for this service are very quickly depleted. Many other boards do not pay for guardianship services stating it is the responsibility of the County Commissioners to provide.

Item #8 –Authorization for the Executive Director to enter into **FY18 Guardianship Contract with Catholic Charities of Toledo** for the period July 1, 2017 through June 30, 2018 for a maximum of 20 wards at a total amount **not to exceed \$85,200 (Correction)**. Moved by Mr. Guerra, second by Ms. Kendrick. Motion carried, 14 yes, 1 abstain.

Item #9 –Authorization for the Executive Director to **extend FY17 Guardianship Service Contracts** with contract attorneys to provide services for the period **September 1, 2017 through December 31, 2017** to continue providing services to current Wards while Wards are being transitioned to new Guardians

and to provide the Courts with a final accounting for each Ward after a Successor Guardian has been appointed.

Linda VanTine	\$115/hr	Not to Exceed \$48,345
Michelle Christie	\$120/hr	Not to Exceed \$2,165
Linda Fritz-Gasteier	\$105/hr	Not to Exceed \$2,350
Brian Lonz	\$115/hr	Not to Exceed \$2,165

Moved by Mr. Guerra, second by Mr. Poggiali. Motion carried, 14 yes, 1 abstain.

Item #10 –Authorization for the Executive Director to enter into **FY18 Guardianship Service Contracts with FY17 contract attorneys to provide services for Wards in the cases in which the attorney agrees to continue to serve as Guardian** in cases established by the Board prior to August 15, 2017. The **rate for FY18 Guardianship Service Contracts shall be \$55.00 per hour for attorney’s fees, \$25.00 per hour for office staff fees**, in Erie and Ottawa County for the period August 31, 2017 through June 30, 2018, at a total amount **not to exceed \$4,500.00 per Guardianship Service Contract**. Moved by Mr. Fletcher, second by Mr. Newton. Motion carried, 14 yes, 1 abstain.

Item #11 –Authorization for the Executive Director to enter into **FY18 Guardianship Service Contracts to provide services for new Wards or services as Successor Guardians** for Wards in cases established by the Board prior to August 15, 2017. The **rate for FY18 Guardianship Service Contracts shall be \$55.00 per hour for attorney’s fees, \$25.00 per hour for office staff fees**, in Erie and Ottawa County for the period August 31, 2017 through June 30, 2018, at a total amount **not to exceed \$4,500.00 per Guardianship Service Contract**. Moved by Mr. Guerra, second by Mr. Newton, Motion carried, 14 yes, 1 abstain.

**July Cash Balance, FY17 and FY18 Revenue and Expense Reports, Unexpended Balances – General & Grant Funds (pgs. 12-17)** – reviewed by Ms. Crescimano.

It was noted that Rescue’s FY18 contract has been reduced by \$50,000. This amount was recommended by the Interim Director. Ms. Crescimano will review all budget amounts and report back to the Board.

The FCFC annual reports for CY15 and CY16 have been completed and uploaded to the State office for continued audit review.

**UNFINISHED BUSINESS:**

Update; the GOSH system is progressing well, and we will not be processing claims after FY17 as we have contracted them out. We are working on tweaking and implementing the new financial program.

**EXECUTIVE SESSION:** At 6:37 p.m. Ms. Wilber moved to enter Executive Session pursuant to ORC 121.22(G)(1) personnel appointment, ORC 121.22(G)(2) purchase of property, and ORC 121.22(G)(3) legal matters, second by Mr. Poggiali. Roll call vote taken; Mr. Artino, yes; Mr. Betton, yes; Ms. Cornett, yes; Mr. Fletcher, yes; Mr. Geib, yes; Mr. Guerra, yes; Ms. Hammond, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Parker, yes; Mr. Poggiali, yes; Rev. Robinson, yes; Mr. Stahl, yes; Ms. Wilber, yes; motion carried.

At 6:58 p.m. the Board Chair reconvened the regular board meeting. No action taken.

**GUEST ANNOUNCEMENTS:** All guests introduced themselves. Joey Supina, Director, SARCC, invited everyone to participate in the 4<sup>th</sup> Annual Recovery Walk on September 16, and attend Rally for Recovery on September 29 at the Ohio Statehouse in Columbus.

**NEW BUSINESS:**

- 1) Commissioner Pat Shenigo introduced Tom Stuber, CEO, LCADA Way and Ed Barrett, Primary Purpose Center. The purpose of the presentation was to introduce to the Board the concept of a full continuum of treatment care for opioid addiction (hand-out provided).

Per the presentation, the model proposed will provide a safe, secure, drug free facility that will house women, including women with their children, and insure that they received treatment for their opiate and/or heroin addiction. The recovery housing will be provided in the Ability Works building and primary treatment will be provided in the Health Department building. The provider of recovery housing is Primary Purpose and the provider of addiction treatment is the LCADA Way. This is an opportunity to provide an effective model for women regionally and permits Primary Purpose to expand their services to men. While their current facilities are in Lorain County, dedicated beds will be provided to Erie and Ottawa Counties for men's treatment. All three counties and their citizens will benefit from this partnership.

It was noted the grant application for the purchase of the Ability Works building must go through the Mental Health and Recovery Board of Erie & Ottawa Counties and needs to be submitted by August 31. Commissioner Shenigo requested of the board to have Ms. Cronin submit the application with Tom Stuber providing all necessary information. The board is not being asked to provide any funding for the purchase of the building.

*After considerable deliberation; Mr. Betton moved to have Tom Stuber work with Brenda Cronin to submit the grant proposal, second by Mr. Geib. Roll call vote; Mr. Artino, yes; Mr. Betton, yes; Ms. Cornett, yes; Mr. Fletcher, yes; Mr. Geib, abstain; Mr. Guerra, no; Ms. Hammond, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr. Newton, no; Ms. Parker, abstain; Mr. Poggiali, abstain; Rev. Robinson, abstain; Mr. Stahl, abstain; Ms. Wilber, no; motion carried.*

- 2) Mr. Stahl moved to rotate the sequence of roll-call votes, second by Mr. Geib. Motion approved unanimously.

**LIST OF ATTACHMENTS:** Hand-out provided by Commissioner Pat Shenigo on the proposed Ability Works building and information on LCADA Way and Primary Purpose.

THE MHRB MEETING OF AUGUST 15, 2017, WAS ADJOURNED AT 8:00 P.M. WITHOUT OBJECTION BY BETSY WILBER, CHAIR.

Minutes taken by Patricia J. Notestine  
Secretary of the Board

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