

**MINUTES**  
**MH&R BOARD OF ERIE & OTTAWA COUNTIES**  
— JUNE 20, 2017 —

PRESENT:           Tim Betton                           Gerhard Gross                   Keith Newton  
                      Connie Cornett                   Ron Guerra                   Craig Stahl  
                      John Fletcher                   Connie Kendrick               Betsy Wilbur  
                      Bob Geib                         Charles Murray

OFFICE STAFF:     Lisa Crescimano                Jody Demo-Hodgins            LeighAnn Faulkner

EXCUSED:           Sam Artino

ABSENT:

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THE MHRB MEETING OF JUNE 20, 2017, WAS CALLED TO ORDER AT 5:17 P.M. AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, BETSY WILBER, CHAIR, PRESIDING.

Brenda Lee Cronin, New Executive Director of MH& R Board, introduced herself to the Board Members and all those in attendance.

SECRETARY'S REPORT (*Minutes of May 16, 2017 meeting*); approved as read.

AGENDA ITEM PROPOSALS: NONE

INTERIM EXECUTIVE DIRECTOR REPORT: Although, the packet contained no formal report, Mrs. Demo-Hodgins reported on the following:

- 21<sup>st</sup>Century Cures Team meeting Thursday, June 22, 2017: Team of Bayshore Counseling, Erie Co. Health Dept., Erie Co. Sheriff's Dept. and Fireland's Counseling are to begin mapping the strategy to get the grant proposal up and running by the end of September.
- Criminal Justice Grant for Ottawa County – Grant providing \$100,000 for both jail based and re-entry linkage services to inmates and recently released offenders in Ottawa County only. Notification should be received early July 2017.
- Discussed continued work on FY18 contracts and contract language with hopes of have them all ready for signature by Ms. Cronin's start date on July 3, 2017.

REPORT OF OFFICERS:

**TREASURER'S REPORT** (MOTIONS REQ. ACTION ETC), reviewed by Ms. Crescimano.

Item #1 –Approval of monthly Bills to Be Paid in June: **Resolution No. 01-2017-01**, Whereas the attached ***June Financial Transaction Report*** has been reviewed for appropriateness, and compliance with Board Policies; therefore Mr. Fletcher resolved that the Mental Health and Recovery Board of Erie and Ottawa Counties approve the business contained in the June Financial Transaction Report, Total Amount Approved \$717,839.97; second by Mr. Newton. Roll call vote taken; Mr. Betton, Yes; Ms. Cornett, Abstain; Mr. Fletcher, Yes; Mr. Gross, Yes; Mr. Geib, Yes; Mr. Guerra, Yes; Ms. Kendrick, Yes; Mr. Murray, Yes; Mr. Newton, Yes; Mr. Stahl, Abstain; Ms. Wilber, Yes; resolution approved.

Item #2 –Approval of **Amended Appropriations**, moved by Ron Guerra, second by Craig Stahl, motion carries unanimously.

Item #3 –Approval of **Resolution No. 06-2017-02**, Whereas the **Contract and Letter of Engagement** have been reviewed for appropriateness, and compliance with Board Policies; therefore

Mr. Fletcher resolved that the Mental Health and Recovery Board of Erie and Ottawa Counties approve the Employment Contract and Letter of Engagement for Brenda Cronin, seconded by Mr. Newton. Roll call vote taken; Mr. Betton, Yes; Ms. Cornett, Yes; Mr. Fletcher, Yes; Mr. Gross, Yes; Mr. Geib, Yes; Mr. Guerra, Yes; Ms. Kendrick, Yes; Mr. Murray, Yes; Mr. Newton, Yes; Mr. Stahl, Yes; Ms. Wilber, Yes; resolution approved unanimously.

Item #4 –Approval of the **FY18 Board Revenue and Expense Budgets**, moved by Mr. Guerra, second by Mr. Murray, motion carried unanimously.

Item #5 a. –Approval of the **FY18 Revenue and Expense Budget for Family and Children First of Ottawa County effective June 30, 2017** and transferal of funds to Ottawa County Commissioners,

b. –Approval of the **May Cash Balance, Revenue and Expense Reports**, moved by moved by Mr. Guerra, second by Ms. Kendrick, motion carried unanimously.

Item #6 –Approval of FY17 Contract **Addendum for Bayshore Counseling Services** for an **additional \$258,000** – Moved by Craig Stahl, second by John Fletcher. After discussion Item #6 Motion to approve Withdrawn by Craig Stahl, second by John Fletcher, **to be revisited at time of reconciliation of FY17 claims and after hearing from Bayshore’s Board.**

Item #7 –Approval of FY17 **transfer of Conestoga Contract funds of \$8,923.63 to Center for Cultural Awareness** POS grant contract moved by Mr. Guerra, second by Mr. Murray, motioned carried 10-in favor, 1- opposed.

Item #8. –Approval of Firelands Behavioral Health **FY17 line item transfer** request of **\$126,500** from **Mental Health to Alcohol Drug services**, moved by Ms. Kendrick, second by Mr. Newton, motioned carried 10-in favor, 0- opposed, 1-abstain.

Item #9. –Authorization for the Executive Director to **enter into the FY17 grant contract with the Erie County Health Department** for 2-1-1 Services at an amount of **\$3,000**, moved by Mr. Stahl, second by Mr. Betton, motioned carried 10-in favor, 1- abstain.

Item #10 –Authorization for the Executive Director to **enter into the FY18 grant contract with Center for Cultural Awareness to provide prevention and linkage services** in Erie County for the period July 1, 2017 through September 30, 2018 at an amount **not to exceed \$34,720**, moved by Mr. Guerra, second by Mr. Murray, motion carried unanimously.

Item #11 –Authorization for the Executive Director to **enter into the FY18 grant contract with Erie Shore Network to provide social support services** in Erie County for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$125,500**, moved by Mr. Fletcher, second by Mr. Stahl, motion carried unanimously.

Item #12 –Approval of **Erie Shore Network** request for **FY18 grant contract advance of \$9,667**, moved by Mr. Guerra, second by Mr. Stahl, motion carried unanimously.

Item #13 –Authorization for the Executive Director to **enter into the FY18 grant contract with Oak House to provide social support services** in Ottawa County for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$165,000**, moved by Mr. Stahl, second by Mr. Betton, motion carried unanimously.

Item #14 –Authorization for the Executive Director to **enter into the FY18 grant contract with Sandusky Artisans to provide mental health and alcohol drug support services** in Erie County for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$182,453**, moved by Mr. Guerra, second by Mr. Stahl, motion carried unanimously.

Item #15 –Authorization for the Executive Director to **enter into the FY18 grant contract with Genesis by the Lake to provide women’s recovery home support services** in Erie and Ottawa Counties for

the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$120,000** moved by Mr. Stahl, second by Mr. Murray, motion carried, 10-in favor, 0-opposed, 1-abstain.

Item #16 –Authorization for the Executive Director to **enter into the FY18 grant contract with Genesis by the Lake to provide a one-time allocation for debt reduction on its property** located in Vermilion, Ohio at an amount **not to exceed \$100,000**. Genesis will provide verification of payment within 60 days of receipt of funds, moved by Mr. Stahl, second by Mr. Murray, motion carried unanimously.

Item #17 –Authorization for the Executive Director to **enter into the FY18 purchase of service contract with Genesis by the Lake for residents of Erie and Ottawa Counties** through September 30, 2017 in an amount **not to exceed \$51,737**, moved by Mr. Guerra, second by Mr. Stahl, motion carried unanimously.

Item #18 –Authorization for the Executive Director to **enter into the FY18 grant contract with Light House Sober Living Inc. to provide men's recovery home support services in Ottawa County** for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$90,000**, moved by Mr. Guerra, second by Mr. Stahl, motion carried unanimously.

Item #19 –Authorization for the Executive Director to **enter into FY18 contracts with Erie County Board of Developmental Disabilities for Erie County Department of Job and Family Services to provide shared funding arrangements** for dual diagnosed **children** in Erie County for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$50,000**, moved by Mr. Stahl, second by Mr. Guerra, motion carried 10-in favor, 0-opposed, 1-abstain.

Item #20 –Authorization for the Executive Director to **enter into FY18 contracts with Ottawa County Board of Developmental Disabilities for Ottawa County Department of Job and Family Services to provide shared funding arrangements** for dual diagnosed **children** in Ottawa County for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$40,000**, moved by Mr. Stahl, second by Mr. Guerra, motion carried 10-in favor, 0-opposed, 1-abstain.

Item #21 –Authorization for the Executive Director to **enter into the FY18 contract with the Erie County Sheriff's Department to provide funding for bridge medications** to released inmates in need of psychotropic or alcohol/drug treatment prescriptions upon release until the individuals first service beyond incarceration for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$42,000**, moved by Mr. Guerra, second by Mr. Stahl, motion carried, 10-in favor, 0-opposed, 1-abstain.

Item #22 –Authorization for the Executive Director to **enter into the FY18 contract with the Ottawa County Sheriff's Department to provide funding for bridge medications** to released inmates in need of psychotropic or alcohol/drug treatment prescriptions upon release until the individuals first service beyond incarceration for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$18,000**, moved by Mr. Guerra, second by Mr. Stahl, motion carried unanimously.

Item #23 –Authorization for the Executive Director to **enter into the FY18 purchase of service contract with Erie County Department of Health to provide detox services** to Erie and Ottawa County residents for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$100,000**, moved by Mr. Stahl, second by Mr. Murray, motion withdrawn by Mr. Stahl and second by Mr. Murray after discussion.

-Amended Motion for authorization for the Executive Director to **enter into the FY18 purchase of service contract with Erie County Department of Health to provide detox services** to Erie and Ottawa County residents for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$80,000**, moved by Mr. Stahl, second by Mr. Murray, motion carried, 10-in favor, 0-opposed, 1-abstain.

Item #24 Authorization for the Executive Director to **enter into the FY18 purchase of service contract with Bayshore Counseling Services to provide mental health and alcohol drug services** in Erie and Ottawa Counties for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$1,047,001**, moved by Mr. Stahl, second by Mr. Guerra, motion carried unanimously.

Item #25 –Authorization for the Executive Director to **enter into the FY18 purchase of service contract with Fireland’s Counseling and Recovery Services to provide mental health, alcohol drug services, pass through group home payments, emergency transportation and miscellaneous wrap services** in Erie and Ottawa Counties for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$2,394,715**, moved by Mr. Guerra, second by Mr. Newton, motion carried, 10-infavor, 0-opposed, 1-abstain.

Item #26 –Authorization for the Executive Director to **enter into the FY18 purchase of service contract with Rescue Mental Health Services to provide crisis diversion services** in Erie and Ottawa Counties for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$350,000**, moved by Mr. Stahl, second by Mr. Guerra, motion carried unanimously.

Item #27 –Authorization for the Executive Director to **enter into the FY18 purchase of service contract with Volunteers of America to provide residential support services and men’s recovery home support services** in Erie and Ottawa Counties for the period July 1, 2017 through June 30, 2018 at an amount **not to exceed \$807,771**, moved by Mr. Stahl, second by Mr. Guerra, motion carried unanimously.

Item #28 –Authorization to **table the request from NORA pending further information** from the Department of Health and Human Services-**WITHDRAWN**

Item #29 –Authorization for the Executive Director to **enter into FY18 Guardianship Service Contracts to provide services at \$50 an hour in Erie County and \$40 an hour in Ottawa County** for the period July 1, 2017 through June 30, 2018 at a total amount **not to exceed \$140,000** with: Brian Lonz, Carla B. Davis, Linda Van Tine Law Offices, Kocher & Gillum; Attorneys at Law, Linda M. Fritz-Gasteier, LPA, and Catholic Charities Diocese of Toledo, moved by Mr. Stahl, second by Mr. Murray, motion carried unanimously.

Item #30 –Authorization for the Executive Director to **contract with Anago Cleaning Systems, for building cleaning** at 416 Columbus Ave. from the period July 1, 2017 through June 30, 2018 in an amount **not to exceed \$4,800**, moved by Mr. Stahl, second by Mr. Guerra, motion carried unanimously.

Item #31 –Authorization for the Executive Director to enter into **FY2018 Lease Agreement with Center for Cultural Awareness**, moved by Mr. Stahl, second by Mr. Guerra, motion carried unanimously.

Item #32 –Authorization for the Executive Director to enter into **FY2018 Lease Agreement with United Way of Erie County**, moved by Mr. Stahl, second by Mr. Guerra, motion carried unanimously.

Item #33 –Authorization for the Executive Director to enter into **FY2018 Lease Agreement** with Shannon C. Eskridge, **LegalShield Independent Associate**, so moved by Mr. Stahl for discussion only, second by Mr. Fletcher. After discussion Ms. Wilber suggested a roll call vote be taken to determine action. Roll call vote taken; Mr. Betton, No; Ms. Cornett, No; Mr. Fletcher, Yes; Mr. Gross, No; Mr. Geib, No; Mr. Guerra, No; Ms. Kendrick, Abstain; Mr. Murray, No; Mr. Newton, No; Mr. Stahl, No; Ms. Wilber, No; **motion denied**.

Item #34 –Authorization for the Executive Director to enter into **FY2018 Lease Agreement with The American Red Cross**, moved by Mr. Guerra, second by Mr. Stahl, motion carried unanimously.

Item #35 –Authorization for the Chief Financial Officer to **enter into** a contract with a **qualified entity to prepare financial statements** for **MHRB** and **FCFO** for **calendar year 2015** and **2016** at a cost **not to exceed \$15,000**, moved by Mr. Stahl, second by Mr. Gross, motion carried unanimously.

Item #36 –Authorization for Interim Executive Director to **enter into** a **FY17** contract with **Christina Shaynak-Diaz, Attorney at Law**, for **Legal Services** in an amount **not to exceed \$2,500** for the term of February 1, 2017, through June 30, 2017 with the option to extend if necessary, moved by Mr. Stahl, second by Mr. Guerra, motion carried unanimously.

REPORT OF COMMITTEES:

- Finance: No Report
- Planning & Oversight: No Report
- Nominating Committee:

Julie Hammond, Joyce Litton, Valerie Parker all approved to be sworn in. Attempting to set up final interview with Reverend Robinson. Mr. Stahl will be getting in touch with Ms. Cronin to further discuss.

UNFINISHED BUSINESS: NONE

ANNOUNCEMENTS:

Wendy Abrahamson, Oak House, announced receipt of a large grant from the Ottawa County Community Foundation to take 30 members on a full day fishing charter trip at no cost to the members.

Henrietta Whelan, Bayshore Counseling, announced the receipt of their 3-Year Accreditation for CARF.

Marsha Mruk, Firelands Counseling and Recovery, extended a “Thank You” to the board for all their hard work and for approving the FY18 contract allowing Firelands to continue providing services to the community.

Charlene Adams, Center for Cultural Awareness, expressed her gratitude toward the Board and Board Staff for their hard work and for continued support and assistance in updating the agencies processes.

Joey Supina, Sandusky Artisans, announced upcoming events and invited all to attend.

NEW BUSINESS:

Resignations of Kaleigh Snyder and Gerhard Gross accepted.

EXECUTIVE SESSION:

At 7:15 p.m. Ms. Wilber moved to exit the open board meeting and enter executive session for personnel matters relating to compensation, second by Ron Guerra. Roll call vote taken; Mr. Betton, Yes; Ms. Cornett, Abstain; Mr. Fletcher, Yes; Mr. Gross, Yes; Mr. Geib, Yes; Mr. Guerra, Yes; Ms. Kendrick, Yes; Mr. Murray, Yes; Mr. Newton, Yes; Mr. Stahl, Yes; Ms. Wilber, Yes; resolution approved.

Betsy Wilber, Chair, reconvened the regular meeting at 7:35 P.M.

The MHRB meeting of June 20, 2017, was adjourned at 7:36 P.M. without objection by Betsy Wilber, Chair.

Minutes taken by Leigh Ann Faulkner