

**MINUTES**  
**MENTAL HEALTH & RECOVERY BOARD OF ERIE AND OTTAWA**  
**— JANUARY 19, 2016 —**

PRESENT:	Jo-Ann Sanders Keith Newton Ron Guerra Charles Murray Jim VanEerten	Darwitt Garrett Sandi Carpenter Nick Gerber Connie Kendrick Anthony Setley	Chris Galvin Ron Mraz Kayleigh Snyder Tim Betton
OFFICE STAFF:	Kirk Halliday	Beth Williams	Patty Koelsch
EXCUSED:	Gerhard Gross	Craig Stahl	
ABSENT:	Betsy Wilber		

---

THE MHRB MEETING OF JANUARY 19<sup>TH</sup>, 2016, WAS CALLED TO ORDER AT 5:15 P.M. AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, JO-ANN SANDERS, CHAIR, PRESIDING.

Oath of Office, Read by; *Nicholas Gerber. Welcome to the Board!*

Agenda and Secretary's Report(s); Minutes of December 8, 2015 and Minutes of Special Meeting December 21, 2015 approved as written.

EXECUTIVE DIRECTOR'S REPORT:

- Monitoring reports: no questions asked.
- Monthly Update: Dr. Halliday noted that there has been a downward trend on bed day usage at the Northwest Ohio Psychiatric Hospital (NOPH, Toledo, Ohio) perhaps due to the strong work of our agencies, Firelands Counseling & Recovery Services, Bayshore Counseling Services and Sandusky Artisans. As a result saving counties a total of \$621,514 with 1.2 million annualized.

UNFINISHED BUSINESS: Mr. Betton gave a brief update on the January finance committee meeting stating the committee liked the template being used by the Allen-Auglaize-Hardin ADAMH Board. It is simple and easy to understand. Dr. Halliday was asked to provide information on what would be involved in buying a program similar to that and/or can our system be changed to meet these needs.

MOTIONS REQUIRING ACTION:

JANUARY FINANCIALS - *Summary Report by Beth Williams*

- Comments on *draft* version vs. *final* docket was discussed and concluded that both versions will continue to be provided to the board at this time.

RESOLUTION NO. 01-2016-01: Whereas: the attached **January Financial Transaction Report** has been reviewed for appropriateness and compliance with Board Policies; therefore, Kayleigh Snyder resolved the Mental Health and Recovery Board of Erie and Ottawa Counties approve the business contained in the Financial Transaction Report, second by Connie Kendrick. Roll call vote taken: Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Ms. Snyder, yes; Mr. VanEerten, yes; and Dr. Sanders, yes; resolution approved unanimously.

SEPARATE ITEMS FOR APPROVAL REVIEWED BY BETH WILLIAMS

Item #3 –Approval of **Finalized Dockets** with *check numbers* from prior month moved by Jo-Ann Sanders, second by Ron Mraz. Roll call vote taken: Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin,

yes; Mr. Garrett, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Ms. Snyder, yes; Mr. VanEerten, yes; and Dr. Sanders, yes; approved unanimously.

Item #4 –Designation of Sarah Rinaldo, LPC and Michelle Rathfelder, LSW. Employees of **Firelands Regional Medical Center** (Ottawa County) as **Health Officers**, to Perform the Duties Under Chapter 5122 of the Ohio Revised Code. Officer Designation through (date correction 6/30/16) or upon the employees' termination of employment with FRMC moved by Kayleigh Snyder, second by Chris Galvin. Roll call vote taken: Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Ms. Snyder, yes; Mr. VanEerten, yes; and Dr. Sanders, yes; approved unanimously.

- Item #5: Dr. Halliday noted the increase is for additional time being spent to meet state certification requirements and also our own policy updates/renewals, especially those being legally binding. Question asked on other legal availability (other lawyers). Ms. Ruffing has a wealth of experience on State issues and has been with this Board for a very long time.

Item #5 –Authorization for the Executive Director to **increase the FY16 Legal Services Contract with Vickie Ruffing** at an amount **not to exceed \$20,000 from \$20,000 to \$40,000** moved by Jo-Ann Sanders, second by Connie Kendrick. Roll call vote taken: Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Ms. Snyder, yes; Mr. VanEerten, yes; and Dr. Sanders, yes; approved unanimously.

- Item #6: Dr. Halliday noted that he has spoken with NORA, and they should be considered to be able to serve those in Lorain County. It is understood that if Lorain County or Cuyahoga County want to enter into an agreement separately with NORA that would be their business.

Item #6 –Authorization for the Executive Director to **enter into a (amended to add FY16) contract with Genesis, Incorporated to provide property management services** for its clients in the Genesis by the Lake project in an amount **not to exceed \$41,280.00 (lump sum payment)** moved by Kayleigh Snyder, second by Darwitt Garrett. Roll call vote taken: Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Mr. Newton, yes; Pastor Setley, yes; Ms. Snyder, yes; Mr. VanEerten, yes; and Dr. Sanders, yes; item approved unanimously.

#### NEW BUSINESS/BOARD CONCERNS/COMMENTS FROM CHAIR:

- Mr. Mraz reviewed the email he previous sent to all board member dated Friday, November 20, 2015. It was noted that the finance committee will be reviewing his recommendations.
- Mr. Guerra wondered if Dr. Halliday was able to address the board on his future plans. Dr. Sanders noted that he was given extra time to get back to the board. We asked for something in writing and we are willing to wait until March. Dr. Halliday stated that he is looking at being here for another 1 to 3 years and if he wins the election he will resign.
- Additional questions/comments arose concerning the drop at the State Psychiatric Hospital previously mentioned under the Executive Director Report;
  - 1) Pastor Setley stated that the sudden 50% drop in MH services is concerning as to where these individuals are now, and are they receiving treatment somewhere.
  - 2) Dr. Halliday believes that with the emergence of Sandusky Artisans and Recovery Coaches have improved outcomes as well as additional services available by our providers.
  - 3) Pete Schade noted that the Director of the State Mental Hospital was here in Erie County not long ago and his message at the time was *we're full*.

- 4) Joey Supina noted, at no cost to this Board, an additional 17 persons are being trained as Recovery Coaches.
- 5) Sandusky Artisans also has peer supports that are extremely helpful.
- 6) Firelands Counseling also has met with the State Mental Hospital personnel and noted the requirements to get a client into the State Hospital are absolutely unworkable. They ask for a lot of different kinds of tests. The State Hospitals are seriously under-bedded for this State. Of the 142 beds they have, 41 of them are for civil commitment only. The others are all for forensic and we do not have access to them. Admission process is truly unattainable.
- 7) BCS has formed a dual diagnosis group using evidenced based curriculum for person with a drug or alcohol dependency and a mental health diagnosis.
- 8) It's a constant struggle and individuals end up in jail.
- 9) The need in the county for beds is high but we cannot get them there.
- 10) We are looking more at guardianships especially with some of the very difficult cases.
- 11) Direct Dr. Halliday to be present at any meetings concerning the hospital issues since our dollars are still being used.

- *Comments from Board Chair*

- ⇒ We are to schedule an in-service training session at least once a year. Dr. Halliday was asked to present some dates at the next board meeting for this training.
- ⇒ Would like to elect a 2<sup>nd</sup> vice-chair as to continue a smooth flow once her tenure is ended.
- ⇒ The completed evaluation forms are being reviewed and paid attention too.
- ⇒ Has a concern that a community our size is not working together. Those who provide mental health services in this community are the best, it is not easy work. Let's work on working together.

- Mr. Betton asked if Mr. Schade, Health Commissioner, could give a presentation to this board next month. Dr. Sanders noted that if someone wants to address the Board they need to first go to Dr. Halliday and make that request.

#### CQI – CONTINUOUS QUALITY IMPROVEMENT PLANNING: *Deferred*

CLINICAL TOPIC OF INTEREST: Dr. Lowell spoke to the Board on Psychotherapy for schizophrenics, and answered numerous questions.

#### COMMENTARY:

- ❖ Mr. Schade shared the development on the detoxification facility on the grounds of the health department. Serving those who need help in a comforting environment. He looks forward to coming back to the Board to speak about the financial rolls our entire community can play in this development. With being a qualified health center he will pursue all aspects of funding for this facility. The final zoning meeting is scheduled for this month, once that is approved, we will be ready to build. Naturally, once a person is detoxed the “circle of care” is the next step. The health department is looking into that aspect as well. We need to work together on prioritizing how we spend our money in this community. This initiative is going to direct the future on what we do. This project is extended to working with the four counties involved. There are a lot of issues concerning persons needing assessments. Right now we are spending 20,000 to 40,000 a year on these assessments coming out of Toledo. Being able to do this at the Health Department would provide huge additional savings to our county. Concluding that there is a smarter way to do things – we all need to put our heads together on this.

We appreciate the funding for the Genesis project.

- ❖ Commissioner Shenigo thanked the Board for their help with Genesis and spoke on the importance of having Genesis as well as a detox facility. *The Chapel* will be hosting “Celebrate Recovery” and our plan is to have a public meeting addressing the issues in our communities and what we all can do to help each other.

RECORD OF MOTIONS/RESOLUTIONS:

- 1) Resolution 01-2016-01, roll call vote –approved unanimously.
- 2) Additional items for approval (3, 4, 5, and 6) roll call vote all approved unanimously.

RECORD OF FOLLOW-UP ACTION REQUEST:

- 1) Request that Dr. Halliday look into a certain finance reporting system selected by the finance committee.
- 2) Dr. Halliday to present some dates for the next board in-service training.

LIST OF ATTACHMENTS: Bayshore Counseling Services; Treatment Services and Programs

THE MHRB MEETING OF JANUARY 19<sup>TH</sup>, 2016, WAS ADJOURNED AT 7:00 P.M. WITHOUT OBJECTION BY JO-ANN SANDERS, CHAIR.

Respectfully submitted,

---

Approved