
Minutes of the July 18, 2017 meeting of the Mental Health and Recovery Board of Erie and Ottawa Counties

PUBLIC HEARING ON CALENDAR YEAR 2018 TAX BUDGET:

Lisa Crescimano, CFO, gave an overview of the FY18 Tax Budget. This included a summary of amount required from general property tax approved by budget commission, and county auditor's estimated tax rates. Levies outside of 10 mill limitation, exclusive of debt levies. Comparative and estimated receipts, expenditures and balances, exclusive of proceeds of bond sales. Certificate of the county budget commission.

THE MHRB MEETING OF JULY 18, 2017, WAS CALLED TO ORDER AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, BETSY WILBER, CHAIR, PRESIDING. AMENDED – BOARD MEMBERS PRESENT; MR. ARTINO, MR. BETTON, MS. CORNETT, MR. FLETCHER, MR. GEIB, MR. GUERRA, MS. HAMMOND, MS. LITTEN, MR. MURRAY, MR. NEWTON, MS. PARKER, MR. POGGIALI, MR. STAHL, MS. WILBER.
LOCATION: SANDUSKY ARTISANS RECOVERY COMMUNITY CENTER, SANDUSKY, OHIO

OATH OF OFFICE: Welcome to the Board, Julie Hammond, Joyce Litten, Valerie Parker, and Steve Poggali. We look forward to working with you and thank you for your willingness to serve.

APPROVAL OF MINUTES, SECRETARY'S REPORT: (*Minutes of June 20, 2017 meeting*); approved as corrected. Item #25, typo was amended on the *not to exceed amount*, corrected amount \$2,394,715.

APPROVAL OF AGENDA: Under New Business, Women's Half Way Home Foundation was added.

Executive Director's Report:

- 1) Brenda Cronin, Executive Director, reviewed the Guardianship services stating that a contract has been signed with Catholic Charities for 20 individuals. Current Guardians have contract extensions until August 31. Firelands will be meeting with the attorneys to review cases and generate a final list. A meeting is being scheduled with Judge McGookey and Judge Geisler, Guardians, Attorneys, and John Fletcher. As cases are reviewed and confirmed as needing continued guardianship, they will be transferred to Catholic Charities.
- 2) Brenda appreciates the one-on-one meetings with board members and will continue to meet with community members, elected officials, and agencies as well.
- 3) Medicaid for Ohio will be taking a 7% cut based on how the house and senate passed the budget; all Medicaid expenditures would be affected; providers will be reimbursed less. They do not plan to take the cuts across the board. Meetings will begin in August; OACBHA will be part of those meetings.
- 4) Budget; we will be receiving \$150,000 from the State in addition to last year's allocation. Not earmarked for anything specific other than \$75,000 must be spent in Erie County and \$75,000 in Ottawa County.
- 5) OACBHA (Ohio Association of County Behavioral Health Authorities) has offered to attend a board meeting in September or October to discuss the state of the State. They also offered to meet with the Board and discuss roles and responsibilities of board members.
- 6) August 31 at 1:00 p.m. Ottawa County FCFC in cooperation with the Ottawa Sheriff's department will be displaying 19 silhouettes on the court house lawn signifying lives lost to opiate overdoses. A program will also be taking place finishing with a walk to the Light House Sober Living facility. A tour will be available for those interested.

TREASURER'S REPORT (MOTIONS REQ. ACTION ETC.), reviewed by Ms. Crescimano.

Item #1 –Approval of monthly Bills to Be Paid in July: **Resolution No. 07-2018-01**, Whereas the attached **July Financial Transaction Report** has been reviewed for appropriateness, and compliance with Board Policies; therefore Mr. Fletcher resolved that the Mental Health and Recovery Board of Erie and Ottawa Counties approve the business contained in the July Financial Transaction Report, Total Amount Approved \$897,004.20; second by Mr. Betton. Roll call vote take; Mr. Artino, yes; Mr. Betton, yes; Ms. Cornett, abstain; Mr. Fletcher, yes; Mr. Geib, yes; Mr. Guerra, yes; Ms. Hammond, yes; Ms. Litten, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Parker, yes; Mr. Poggiali, yes; Mr. Stahl, abstain; Ms. Wilber, yes; resolution carried.

Item #2 –Approval of **Then and Now** in the amount of **\$31,500.00** payable to **Ottawa County Board of DD** for **SFY2016** and **SFY2017 FCF Ottawa Coordinator Services**. **RESOLUTION No. 07-2018-02, Resolved**, that the Board authorized and directs the Erie County Auditor to draw a warrant in the amount of \$31,500.00 payable to Ottawa County Board of DD for SFY2016 and SFY2017 FCF Ottawa Coordinator Services as set forth in Exhibit A, **Resolved**, that the Board finds and determines that all formal actions concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code, Resolved by Mr. Fletcher, second by Mr. Stahl. Roll call vote take; Mr. Artino, yes; Mr. Betton, yes; Ms. Cornett, abstain; Mr. Fletcher, yes; Mr. Geib, yes; Mr. Guerra, yes; Ms. Hammond, abstain; Ms. Litten, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Parker, abstain; Mr. Poggiali, yes; Mr. Stahl, yes; Ms. Wilber, yes; resolution carried.

Item #3 –Approval of **Calendar Year 2018 Tax Budget**. Moved by Mr. Newton, second by Mr. Poggiali. Consent Vote taken; 13 yes, -0- no, 1 abstain, motion carried.

Item #4 –Approval of Bayshore Counseling Service **FY17 line item transfer** of **\$226,678.37** from **Alcohol Drug to Mental Health services** and **approval of FY17 Contract Addendum for Bayshore Counseling Services** for an additional **\$8,300.40** for **Alcohol Drug services**. Moved by Mr. Stahl, second by Mr. Artino. Consent Vote taken; 12 yes, -0- no, 2 abstain, motion carried.

Item #5 –Authorization for the Executive Director to enter into a **Lease Agreement** with **MCPc** for HP P77740 Copier/Printer for a period of 60 months at a **cost of \$330 per month**. Moved by Mr. Stahl, second by Mr. Poggiali. All members in favor, motion carried unanimously.

Item #6 –Authorization for the Executive Director to **enter into FY17 Guardianship Service Contract Extensions** from **July 1, 2017 through August 31, 2017** at a two-month, pro-rated amount with: **Brian Lonz, Carla B. Davis, Linda Van Tine Law Offices, Kocher & Gillum, Attorneys at Law, and Linda M. Fritz-Gasteier, LPA**. Moved by Mr. Betton, second by Mr. Artino. Consent Vote taken; 10 yes, -0- no, 4 abstain, motion carried.

Item #7 –Authorize the Executive Director to attend the **Leadership Erie County** Program Class of 2017-18 at a cost **not to exceed \$915**. Moved by Ms. Cornett, second by Mr. Artino. Consent Vote taken; 12 yes, 1 no, 1 abstain, motion carried. *It was noted to have the Executive Director attend the LEADS program in Ottawa County after completion of the Erie County program.*

Item #8 –Authorization for the Executive Director to enter into a FY18 contract with **Christina Shaynak-Diaz**, Attorney at Law, as **Board attorney for all matters except those relating to guardianship** in an amount **not to exceed \$10,000**. Moved by Mr. Murray, second by Mr. Newton. All members in favor, motion carried unanimously.

Item #9 –Authorization for the Executive Director to enter into a FY18 contract with **Smith & Lehrer Co., L.P.A.**, for representing the **Board in guardianship matters** in an amount **not to exceed \$20,000**. Moved by Mr. Guerra, second by Mr. Betton. All members in favor, motion carried unanimously.

June Cash Balance, Revenue and Expense Reports – reviewed by Ms. Crescimano.

- It was noted to discuss Bayshore Counseling Services at length at the next Finance meeting.

UNFINISHED BUSINESS:

- Audit Update, Ms. Crescimano noted that she has spoken with the Local Government Services unit of the Auditor of State's Office regarding the reconstruction of the CY2015 financial reports to prepare for the audit. She stated that the accountant assigned worked with her on August 14, and since she had already prepared a draft report which closely resembles the accountants first calculations, the final report should be available by the end of the month. She said she has finalized CY2016. The next step is for her to upload both years to the Auditor of State so that the audit can begin again. She said that she is in the beginning stages of preparing the Ottawa County Family and Children First financials, and she feels that will not be ready until mid to late August.

NEW BUSINESS:

Lighthouse Sober Living; *additional hand-out provided*, Kenn Bower, Executive Director, reviewed the letter submitted to the Board members concerning his request for consideration to use a portion of the SFY2017 allocated funds to expand the current facility from 11 beds to 15 beds. He also explained the "Upstairs Bedroom Addition Proposal". After further discussion, it was moved by Mrs. Cornett to reallocate \$24,600 of the FY2017 contract to expand the Lighthouse Sober Living facility, seconded by Mr. Artino. All members in favor, motion carried unanimously. It was requested by the Board to have Kenn Bower to participate in the future Strategic planning meetings.

Women's Half Way Home Foundation, Inc.; founder Melanie Witt and Matthew Witt spoke to the Board about their facility located in Castalia on Homegardner Road. They are asking the Board for a letter of support to finish their application process. It was determined to have Director Cronin meet with the owners of the facility to determine the appropriate letter they would need. It was requested by the Board to have Mr. and Mrs. Witt to participate in the future Strategic planning meetings.

GUEST ANNOUNCEMENTS:

- BCS is receiving a significant amount of prevention calls, more so than the average.
- BCS peer supporters were asked to make two presentations at Recovery Conference on September 11 and 12.
- Board support for LHSL has been a blessing – thank you.
- SARCC is extremely busy with upcoming events. Including the 4th Annual Recovery Walk, Camp Recovery, two presentations at the Recovery Conference, and the Rally for Recovery in Columbus.
- Firelands is working on its Medication to Recovery Program. One is the suboxone program wherein the physicians can do 30 patients each, together they are up to 40, and Firelands is investigating an appeal process in order that it can serve an increased number of patients.
- ESN invites all members to stop by the facility, have lunch, and gain additional insight from their members.
- Thank you to the Board for their willingness to help and their open-mindedness.
- BCS has been extremely helpful to me, and all the other providers and programs supported by this Board.

LIST OF ATTACHMENTS: Light House Sober Living Addition Proposal

THE MHRB MEETING OF JULY 18, 2017, WAS ADJOURNED AT 6:53 P.M. WITHOUT OBJECTION BY BETSY WILBER, CHAIR.

Minutes taken by Patricia J. Notestine
Secretary of the Board