

SPECIAL BOARD MEETING MINUTES
MH&R BOARD OF ERIE AND OTTAWA COUNTIES
— NOVEMBER 29, 2016 —

PRESENT:	Betsy Wilber Craig Stahl Tim Betton Charlie Murray	Darwitt Garrett Connie Kendrick Kayleigh Snyder Sam Artino	Gary Gross Bob Geib Anthony Setley
OFFICE STAFF:	Lisa Crescimano	Patty Notestine	LeighAnn Faulkner
BOARD SOLICITOR:	Vickie Ruffing		

THE SPECIAL BOARD MEETING OF NOVEMBER 29, 2016, WAS CALLED TO ORDER AT 8:00 A.M. AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, BETSY WILBER, CHAIR, PRESIDING.

The Special Board Meeting was held for the purpose of contract management and appropriations.

- 1) Payroll; Mr. Garrett moved to authorize Lisa Crescimano and Connie Kendrick to sign payroll forms every two weeks, seconded by Mr. Murray. *All members in favor.*
- 2) Contracts; Mr. Geib moved to authorize Betsy Wilber, Board Chair, to sign board contracts, seconded by Mr. Gross. *All members in favor.*
- 3) Any contracts under \$2500; authorize Lisa Crescimano, DDFO, to sign without additional approval by the Board. Although, all contracts must to be brought to the Boards attention, moved by Mr. Stahl, seconded by Mr. Geib. *All members in favor.*
- 4) To authorize the Interim Deputy Director of Finance and Operations to provide the accrued vacation and sick time hours to the Erie County Auditor, along with the Vacation Leave Policy 14.01, Sick Leave Policy 14.04, and Holiday Policy 14.02. The Erie County Auditor shall monitor In accordance with the policies of this Board, and in accordance with the Federal and State law, beginning January 1, 2017, all vacation, sick leave, and holidays of this Board's employees, moved by Mr. Gross, seconded by Mr. Geib. *All members in favor.*
- 5) Approve computer purchase; authorization for Lisa Crescimano to purchase office computers at an amount not to exceed \$11,000, moved by Mr. Artino, seconded by Mr. Geib. *All members in favor.*

Comments: ACC's quote is extremely high. Windows 7 would be a better fit. \$1800 for professional services is very high. We already have a few monitors that can be used.

Lisa was directed to get additional quotes on the office computers.

Executive Session; Mr. Artino moved to exit the special board meeting and enter into executive session for the purpose of Personnel: Appointment, employment, dismissal,

discipline, promotion, demotion, or compensation of public employee or official, or the investigation of charges or complaints against a public employee or official, seconded by Pastor Setley. Roll call vote taken; Mr. Artino, yes; Mr. Betton, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Ms. Kendrick, yes; Mr. Murray, yes; Pastor Setley, yes; Ms. Snyder, yes; Mr. Stahl, yes; and Ms. Wilber, yes; motion carried unanimously.

At 8:35 a.m. Mr. Stahl moved to exit the executive session and return to the special board meeting, seconded by Mr. Gross. Roll call vote taken; Mr. Artino, yes; Mr. Betton, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Ms. Kendrick, yes; Mr. Murray, yes; Pastor Setley, yes; Ms. Snyder, yes; Mr. Stahl, yes; and Ms. Wilber, yes; motion carried unanimously.

Ms. Wilber stated it was recommended the pay raises be brought up at the December board meeting.

Meeting adjourned.
