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## **Minutes of the September 19, 2017 meeting of the Mental Health and Recovery Board of Erie & Ottawa Counties**

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THE MHRB MEETING OF SEPTEMBER 19, 2017, WAS **CALLED TO ORDER** AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, BETSY WILBER, CHAIR, PRESIDING. BOARD MEMBERS PRESENT; SAM ARTINO, CONNIE CORNETT, JOHN FLETCHER, BOB GEIB, RON GUERRA, JULIE HAMMOND, CONNIE KENDRICK, JOYCE LITTEN, KEITH NEWTON, STEVE POGGIALI, HERMAN ROBINSON, CRAIG STAHL, BETSY WILBER. LOCATION: BAYSHORE COUNSELING SERVICES, SANDUSKY, OH

**APPROVAL OF MINUTES, SECRETARY'S REPORT:** (*Minutes of August 15, 2017 meeting*); approved as written.

**APPROVAL OF AGENDA:** No changes made.

**Brenda Cronin, Executive Director's Report:**

- a) Board membership forms: All members were asked to fill out the form provided to them requesting their interest in mental health services and/or alcohol, drug, or gambling addiction services. The Executive Director needs to assure that the Board is comprised of the correct compliment as required by the Ohio Revised Code.
- b) Lighthouse Sober Living: With the residential waiting list growing, it was noted, Kenn Bower, Director, will be hiring professional contractors to help speed up the renovation process using the dollars previously allocated for this project.
- c) Center for Cultural Awareness; due to our required funding restrictions, it was recommended by the Executive Director to fund CCA for an additional three months ending the contract on December 31, 2017. CCA was given information on other venues to pursue for additional funding streams.
- d) Sheriff's Department-Medications: It was noted that our current contact for medication with the Sheriff's Department did not specify a certain amount of days of medication to be given once someone is released from jail. It was determined to have FCRS and BCS submit their recommendation to the board. Once additional information is received, the board will have a better understanding on how to proceed.
- e) Ottawa County Lives Lost: It was a very moving and impactful ceremony. Senator Gardner, Sheriff Levorchick, the Ottawa County Coroner and others spoke at the presentation.
- f) DART dollars: Officials developed the team in response to House Bill 110, the "911 Good Samaritan Law." The law provided immunity to overdose survivors and others at the scene of an overdose if they successfully complete treatment programs.
- g) Recovery Conference: It was very well attended and informative. We provided \$1500 for 10 people to attend, and it was definitely dollars well spent.
- h) Ad Hoc Committee for Policy Review: Director Cronin asked for volunteers to review board policies and procedures. Joyce Litten and Steve Poggiali agreed to assist in this process.
- i) Strategic Planning: Director Cronin is waiting for additional quotes. Once she receives the information, it will be brought back to the board for discussion.
- j) Recovery Walk: Joey and Mary Supina were thanked for supporting another great Recovery Walk. It was again very well attended.

**TREASURER'S REPORT** (MOTIONS REQ. ACTION), reviewed by Ms. Crescimano.

Item #1 –Approval of monthly Bills to Be Paid in September: **Resolution No. 09-FY2018-01**. Whereas the attached **September Financial Transaction Report** has been reviewed for appropriateness, and compliance with Board Policies; therefore Mr. Fletcher resolved that the Mental Health and Recovery Board of Erie and Ottawa Counties approve the business contained in the September Financial Transaction Report, Total Amount Approved \$972,625.16; second by Mr. Guerra. Roll call vote; Mr. Stahl, abstain; Rev. Robinson, abstain; Mr. Poggiali, yes; Mr. Newton, yes; Ms. Litten, yes; Ms. Kendrick, yes; Ms. Hammond, yes; Mr. Guerra, yes; Mr. Geib, yes; Mr. Fletcher, yes; Ms. Cornett, abstain; Mr. Artino, yes; Ms. Wilber, yes; resolution carried.

Item #2 –**Resolution No. 09-FY2018-02**, accepting the amounts and rates as determined by the Budget Commission and **authorizing the necessary tax levies** and **certifying** them to the Erie County Auditor; resolved by Mr. Fletcher, second by Mr. Newton. Roll call vote; Mr. Stahl, yes; Rev. Robinson, yes; Mr. Poggiali, yes; Mr. Newton, yes; Ms. Litten, yes; Ms. Kendrick, yes; Ms. Hammond, yes; Mr. Guerra, yes; Mr. Geib, yes; Mr. Fletcher, yes; Ms. Cornet, yes; Mr. Artino, yes; Ms. Wilber, yes; resolution carried unanimously.

Item #3 –Approval of **Amended Appropriations, Revised Revenue and Fund Transfer** for respite funding of \$845.00 from Mental Health State Grant to Family Children First of Ottawa County moved by Mr. Guerra, second by Mr. Poggiali. All members in favor, motion carried unanimously.

Item #4 –Authorization for the Executive Director to enter into a **FY18 contract** with the **State of Ohio Opportunities for Ohioans with Disabilities** (OOD) to provide vocational services and **receive an amount not to exceed \$880,419.95**. This is a collaborative contract between the Erie Ottawa Board, Seneca, Sandusky, Wyandot Board (SSW), and the Huron County Board moved by Ms. Wilber, second by Ms. Cornett. Motion carried, 12 yes, 1 abstain.

Item #5 –Authorization for the Executive Director to **provide match to the FY18 contract** with **State of Ohio Opportunities for Ohioans with Disabilities** (OOD) at an amount **not to exceed \$234,411.81 (estimated)**. For every \$3.69 we receive from the State of Ohio, MHRBEO is responsible for \$1.00 of the cost of the program. The match is shared by the Erie Ottawa Board, Seneca, Sandusky, Wyandot Board (SSW), and the Huron Board as a percent of total usage moved by Mr. Guerra, second by Mr. Poggiali. All members in favor, motion carried unanimously.

Item #6 –Authorization for the Executive Director to enter into a contract with **eSchool View** for **website design services \$1,500**, and **yearly** hosting fee of **\$1,995** moved by Mr. Stahl, second by Mr. Artino. Motion carried, 12 yes, 1 abstain.

Item #7 –Authorization for the Executive Director to **enter into the FY18 grant contract with Center for Cultural Awareness** to **provide prevention and linkage services** in Erie County for the period October 1, 2017 through December 31, 2017 at an amount not to exceed **\$34,720** moved by Mr. Guerra, second by Ms. Kendrick. All members in favor, motion carried unanimously.

**August Cash Balance, FY17 and FY18 Revenue and Expense Reports, Unexpended Balances – General & Grant Funds** – reviewed by Ms. Crescimano, no questions asked.

#### **HOSPITAL COUNCIL OF NORTHWEST OHIO; NEEDS ASSESSMENT PRESENTATION:**

Emily Golias, Community Health Improvement Coordinator, Hospital Council of Northwest Ohio, presented the Erie County and Ottawa County Health Assessment Reports. She gave an in-depth account of adult and youth trends in Erie and Ottawa counties. She provided the board with valuable information concerning our future strategic planning implementation.

**GUEST ANNOUNCEMENTS:**

- Opiate & Heroin Epidemic Forums, October 19, 2017 at the Camp Perry Clubhouse, 7:30 a.m. and 3:30 p.m.
- Ottawa County Project Connect, October 20, 2017 at the Sutton Center.

**LIST OF ATTACHMENTS:** Adult and Youth Trend Summary provided by Hospital Council of Northwest Ohio.

THE MHRB MEETING OF SEPTEMBER 19, 2017, WAS ADJOURNED AT 7:35 P.M. WITHOUT OBJECTION BY BETSY WILBER, CHAIR.

Minutes taken by Patricia J. Notestine  
Secretary of the Board

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